



St. Paul's United Church of Christ

47 S. Whiteoak Street

Kutztown, PA 19530

610-683-3393

stpaulssecretary@hometownu.com

CONTRACT FOR USE OF ST. PAUL'S UCC PROPERTY

Organization or Group Name: _____

Address of Group: _____

Contact Person: _____

Contact Person Address: _____

Contact Person phone (home, cell, or work): _____

Requesting to use Building on following dates: _____

Meeting

Start time: _____ End time: _____

Do you need to get in earlier than the start time? ____yes ____no

If so, what time do you need to get in? _____

Room Requesting to use: *(please check all that apply)*

____ Social Hall ____ Kitchen ____ Lounge

____ Library (upstairs) ____ Girl Scout Room (in basement)

Please explain the purpose of using the building: _____

Signature: _____

For Official Use Only:

Date received: _____ *Received by:* _____

Approved date: _____ *By whom:* _____

Responsible Party (if necessary): _____